



SHRI L.P. RAVAL EDUCATION TRUST'S

**SHRI L.P. RAVAL COLLEGE OF MASS MEDIA &  
MANAGEMENT STUDIES**

(Affiliated to the University of Mumbai)

Raval Nagar, Near New Post Office, Near Rly. Station, Mira Road (E). Dist. - Thane - 401 107,

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For College

Course Admitted to: F.Y.B.M.S. Year : 2021-22

Form No:

Use only

Admission Date:

## Kindly read important notes before filling in form:

1. Use black ink to fill the form and Do NOT overwrite.
2. Fill in all fields in CAPITAL letters only.
3. Strike off whichever is NOT applicable.

 Student should sign strictly inside  
this box only with black inkCollege Code  
1040

## 1. Personal Information Section

	Last Name	First Name	Middle Name
<b>Name of the Student:</b> (In case of Change of name, write current name, Provide valid documents for name change)			
<b>Name of the Student in Devnagri Script</b>			
<b>Father's Name:</b>			
<b>Mother's Name:</b> (Name before her marriage)			
<b>Spouse' Name:</b>			
<b>Previous name of the students</b> (In case of Changed name)			
<b>Reason for name change:</b> Willingly / After Marriage	<b>Marital Status:</b> Unmarried / Married / Divorced / Widowed / Deserted		
<b>Date of Birth</b> (DD/MM/YYYY):    /    /	Gender: Male / Female		
<b>Place of Birth:</b>	<b>Blood Group with Rh:</b>		
<b>Religion:</b>	<b>Citizen of</b> (Country's name):		
<b>Address for Correspondence</b>			
<b>State:</b>	<b>District:</b>	<b>Tahsil:</b>	<b>City /Town/Village:</b>
<b>Address</b> (house no. street/area etc.)		<b>PIN Code:</b>	
<b>Permanent Address</b> [write only if it is different from 'Address for Correspondence']			
<b>State:</b>	<b>District:</b>	<b>Tahsil:</b>	<b>City /Town/Village:</b>
<b>Address</b> (house no. street/area etc.)		<b>PIN Code:</b>	
<b>Contact Details</b>			
<b>Phone # 1:</b>	<b>Area STD Code:</b>	<b>Phone No.1:</b>	<b>Phone No.2:</b>
<b>Mobile No.</b>		<b>Email ID:</b>	
<b>2. Legal Reservation information Section ( Attaching a document for the reserved category applied is a must)</b>			
<b>State of Domicile:</b>	<b>Category:</b> Open/Reserved	<b>If Reserved:</b> SC/ST/DT(A)/NT(B)/MTC/NT(D)/OBC/SBC	

<b>Caste:</b>	<b>Sub Caste:</b>	<b>If Physically Challenged:</b> Visually Impaired /Speech and / or hearing Impaired / Orthopedic Disorder or Mentally Retarded
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**3. Social Reservation Information Section** [check( ✓ ) whichever is applicable, write name of supporting document attached in section 6

Ex-Serviceman/ward of Ex-Serviceman Member of Project Affected Family Active – Serviceman/Ward of Active Serviceman

Member of Earthquake Affected Family Freedom Fighter / Ward of Freedom Fighter Member of Flood / Famine Affected Family

Ward of Primary Teacher Resident of Tribal Area Ward of Secondary Teacher Kashmiri Migrant Deserted / Divorced /Widowed Women

Occupation of the Guardian: Service/Business/Profession/Farmer/ Laborer/Retired	Total Annual family income in Rs.
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**4. Educational Details** [write 'Yes' in last column, against the qualifying examination, on basis of which you are seeking admission to the said course write NO in front of other examination]

Name of Examination	Name of Board / University	Name of School/College	Date of Passing (DD/MM/YYYY)	Examination Seat No.	Degree / Passing Certificate No.	Grade / Total Marks Obtained	Out of	Qualifying Examination (YES/NO)
Std 10 <sup>th</sup>								
Std 12 <sup>th</sup> (HSC)								

**5. List of Subject**

FIRST SEMESTER			SECOND SEMESTER		
1	Introduction to Financial Accounts		1	Principles of Marketing	
2	Business Statistics		2	Business Mathematics	
3	Foundation Course I		3	Foundation Course II	
4	Business Economics I		4	Principles of Management	
5	Business Law		5	Industrial Law	
6	Business Communication I		6	Business Communication II	
7	Foundation of Human Skills		7	Business Environment	

**6. Check list of documents to be attached:** ✓

Sr.no	Name of the Document / Certificate	Original/Attested true Copy	Document attached (Yes/No)
1	Passing Certificate of Std 10 <sup>th</sup>		
2	Statement of Marks of Std 12 <sup>th</sup> / Passing Certificate of Std 12 <sup>th</sup>		
3	Leaving Certificate		
4	Certificate of Caste with Category		
5	Non-Creamy Layer Certificate		
6	Proof of residential address		

**7. Other Information Section** Employed / Unemployed I Do you wish to join NCC/NSS Yes / No

<b>Mother Tongue</b>	<b>Hobbies and Other Interests</b>
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**8. Declaration by Student**

I hereby declare that; I have read the Rules related to admission and the information filled in by me in this form is accurate and true to the best of my knowledge. I will be responsible for any discrepancy arising out of the form signed by me. I Undertake that in absence of any document the final admission will not be granted and / or admission will stand canceled.

I understand and I agree that:

1. No refund & transfer of fees is allowed once admission is done.
2. If any PDC/CDC is returned, a penalty of Rs. 600/- will be charged.
3. I also undertake that I shall be paying the entire amount of my college fees according to the following schedule:

a) 1<sup>st</sup> Installment Rs. .... at the time of admission.

b) 2<sup>nd</sup> Installment Rs. .... on or before 15<sup>th</sup> September 2021.

I agree that if I fail to pay the above-mentioned fees on time as mentioned above, I shall be liable to pay a penalty of Rs. 500/- and also penalty of Rs. 10/- per day till the date of payment.

Place:

Date

Signature of the Student

### **RULES OF ADMISSION**

**1. Admission will be cancelled if attendance for classroom lectures falls short of 75% of Lectures**

2. A Student seeking admission to the college shall have to present himself along with an application in the prescribed form duly filled in and signed by his parent/guardian, for an interview with the principal. No admission shall be regarded as duly granted by the authority of the principal if the necessary fees have not been paid in the college office.
3. Admission is valid only for one academic year and is required to be renewed by application in the prescribed form for every subsequent year of study in the college office.
4. Normally a student of this college who has qualified himself for admission to a higher class will be admitted to such a class, provided an application for the purpose in the prescribed form duly filled in, has been submitted along with the necessary fees within the notified period, by the student.
5. Once a student is admitted to the college, he shall be liable to pay the full fees for the whole year.
6. Refund of fees, if any will be made as per the rules of the University of Mumbai.
7. A student must take admission and pay fees on the day and date on which the admission is granted.
8. If there is any change in the address or phone numbers furnished by you in the form, you must inform the office within 15 days.

**9. Declaration by guardian (to be filled up for students less than 18 completed years of age only)**

I have permitted my son/daughter /ward to join your college. The information supplied by him/her is correct to the best of my knowledge. I have acquainted myself with the Rules and Regulations of the college and shall see that he/she observes the same.

Place:

Date

Signature of the Guardian

**10. For College / Institution Use Only**

Designation	Remarks / Particulars/ Recommendations	Signature and Date

Admission Clerk		
Admission Committee		
Accountant / cashier		
Registrar/Office Superintendent		
<b>Principal / Director</b>		